

BYLAWS  
GREATER DEYERLE NEIGHBORHOOD ASSOCIATION

ARTICLE I

Title

The name of this association shall be the Greater Deyerle Neighborhood Association, whose boundaries shall be established by the Board of Directors.

ARTICLE II

Purpose

The purpose of the Greater Deyerle Neighborhood Association shall be to preserve our neighborhood and promote the welfare of its residents by supportive measures whenever the integrity and quality of the neighborhood is threatened.

ARTICLE III

Functions

The functions of the Greater Deyerle Neighborhood Association shall include the following:

- (a) Participate in and support any action deemed necessary to insure the quality of this neighborhood.
- (b) Keep our membership apprised of hearings, meetings and issues which might affect them individually and collectively.
- (c) To encourage participation in and understanding of our City Government.
- (d) Actively recruit new members.

ARTICLE IV

Members

Section 1. The membership of the Greater Deyerle Neighborhood Association shall consist of those people residing in the area outlined on the attached map.

Section 2. The membership year shall be a period of twelve consecutive months from November 1 to October 31.

Section 3. Applications for membership shall be made on a form provided by this association.

Section 4. Honorary recognition may be conferred by a unanimous vote at any annual meeting of this association on a person or persons rendering distinguished service or valuable assistance to this association.

## ARTICLE V

### Dues

Dues for the Greater Deyerle Neighborhood Association shall be \$3.00 per household per year and \$5.00 for business establishments, subject to increase if deemed necessary by the Board of Directors to keep this a viable association. Church membership will be free upon request.

## ARTICLE VI

### Officers

Section 1. The officers of this association shall be president, vice president, recording secretary, corresponding secretary, treasurer, ten (10) zone representatives and any additional section leaders that may be added when needed, who shall be elected as hereinafter provided.

Section 2. Officers and zone representatives shall be elected at the annual meeting, and vacancies in office shall be filled as hereinafter provided.

Section 3. A term will be one (1) year. In case of a vacancy the president shall appoint a replacement for the remainder of the term. The officer who serves more than half a term shall be considered to have served a term in that office.

Section 4. Officers of this association shall perform the duties usually performed by such officers and such duties as are specified in these Bylaws and designated by the Board of Directors of this association.

## ARTICLE VII

### Duties of Officers

Section 1. The president shall:

- (a) Be chairman of the Board of Directors and the Executive Committee.
- (b) Preside at all meetings of the association and conduct them by a formal order of business.
- (c) Serve as an ex officio member of all committees, except the Committee on Nominations.
- (d) Appoint all standing and special committees and chairmen with the approval of the Board of Directors.

Section 2. The vice president shall:

- (a) In the absence of the president assume the duties of the president.
- (b) In the event of a vacancy occurring in the office of president, the vice president shall serve as president until the next annual meeting or until a successor is elected.

Section 3. The recording secretary shall:

- (a) Keep the minutes of all meetings of the association, the Executive Committee and the Board of Directors.
- (b) Send notices of the time and place of the meeting as directed by the president or Board of Directors.
- (c) Notify all officers, including section leaders and committees of their election and appointment.
- (d) Preserve all papers, letters and transactions of the association.

Section 4. The corresponding secretary shall:

- (a) Serve on the Executive Committee and the Board of Directors, conducting general correspondence of the association and the Board of Directors.
- (b) Handle all correspondence pertaining to membership and maintain the correct classified list of the names and addresses of all members.
- (c) Edit the association newsletter.

Section 5. The treasurer shall:

- (a) Receive and be custodian of all funds of the association, deposit such funds in a bank designated by the

Board of Directors and disburse funds as authorized.

(b) Keep an itemized account of all receipts and disbursements and give a written report at all regular meetings of the Board of Directors and the association.

(c) Submit all books of account for audit as specified by the Board of Directors.

Section 6. The zone representatives shall:

(a) Reside in the zone which they represent.

(b) Act as a spokesperson for their zone.

(c) Hold meetings as deemed necessary.

Section 7. All officers shall deliver to the newly elected president or to their successor all accounts, record books, papers, and other property belonging to this association within two (2) weeks following the annual meeting or their retirement.

## ARTICLE VIII

### Elections

Section 1. The Greater Deyerle Neighborhood Association officers and zone representatives shall be elected at the annual meeting of the membership each year.

Section 2. Terms of office shall begin at the adjournment of the annual meeting at which the election results are announced.

Section 3. All elections shall be by secret ballot. However, in the event there is but a single nominee for each office, a secret ballot shall not be required and the chair shall declare the nominees duly elected.

Section 4. Each dues paying household, business or church shall be entitled to only one ballot.

Section 5. Members may vote for persons other than those whose names appear on the ballot by writing in the name of qualified candidates who have consented to serve, if elected.

Section 6. The president shall appoint three tellers who will count the ballots and report the results of the election at the annual meeting.

Section 7. All ballots of the election shall be preserved for two (2) weeks after the election.

Section 8. Election of officers shall take place in the month of October at the annual meeting.

## ARTICLE IX

### Meetings

Section 1. Regular meetings of the association shall be held not less than twice a year, at the time and place decided upon by the association unless otherwise designated by the Board of Directors.

Section 2. Special meetings of this association may be called by the president, or upon the written request of ten members of the association.

## ARTICLE X

### Representation at Meetings

The voting body at any meeting of this association shall consist of the dues paying members who are in attendance. No member shall be permitted to cast more than one vote on any matter coming before a meeting.

## ARTICLE XI

### Board of Directors

Section 1. The officers of this association, including the elected zone representatives , the immediate past president, and the chairpersons of the standing committees shall constitute a Board of Directors.

Section 2. Regular meetings of the Board of Directors shall be held preceding the regular meetings of this association.

Section 3. Special meetings of the Board of Directors may be called by the president on seven days' notice to each member of the Board either personally or by mail and shall be called by the president in like manner or on like notice upon the written request of four or more members of the Board of Directors. Special meetings shall be held at such time and place as may be specified in the notice thereof.

Section 4. If any member of the Board of Directors is absent from three regular meetings in succession, unless excused by the Board of Directors, the office shall automatically become vacant and such vacancy shall be filled as herein provided.

## ARTICLE XII

### Duties of the Board of Directors

Section 1. The Board of Directors shall:

- (a) Transact the general business of the association in the interim between meetings.
- (b) Establish major administrative policies governing the affairs of the association and devise methods for the association's growth and development.
- (c) Report to the membership the business transacted in the interim between meetings.
- (d) Provide for such work of the officers and committees as may be deemed necessary, provide for the proper care of materials and funds, for payment of legitimate expenses and appoint a committee to audit books.
- (e) Appoint standing committees and all committees not otherwise provided.
- (f) Fill vacancies in the Committee on Nominations and on the Board of Directors except those occurring in the office of president and vice president.
- (g) Decide upon date and place for annual meeting; hold meeting of the Board as hereinbefore provided.
- (h) Appoint a parliamentarian as required.

Section 2. The Board shall not incur any liability in excess of \$100 without the approval of the association.

Section 3. A Board member shall not incur any liability in excess of \$25.00 between board meetings.

Section 4. There shall be an Executive Committee of the Board of Directors composed of the president, vice president, recording secretary, corresponding secretary and treasurer. This committee shall have all powers of the Board of Directors to transact business of an emergency nature between board meetings. All transactions of this committee shall be reported at the next meeting of the Board of Directors.

## ARTICLE XIII

### Standing Committees

Section 1. Standing Committees may be designated as necessary

by a majority vote of the Board of Directors and shall assume such duties as are specified in these Bylaws and such other duties as may be assigned by the Board of Directors.

Section 2. Absence without good cause from three consecutive meetings shall constitute a resignation by committee member, and the vacancy shall be filled as provided.

Section 3. The following Standing Committees may be appointed after each annual meeting to serve until their respective successors are appointed: Bylaws, Finance, Nominations, Membership Promotion, Program, Publicity and Public Relations.

Section 4. The Committee on Bylaws shall consist of at least three persons. This Committee shall:

- (a) Suggest and receive all proposed amendments to the Bylaws and shall recommend action thereon to the Board of Directors of this association.

- (b) Such proposed amendments to the Bylaws shall be submitted for action to the voting body of this association in accordance with the provisions for amendments in these Bylaws.

Section 5. The Committee on Finance shall consist of at least three persons, including the treasurer who shall serve as chairman. The Committee shall:

- (a) Advise as to expenditures of funds.

- (b) Report expenditures of funds to the Board of Directors at meetings of that body.

Section 6. The Committee on Membership Promotion shall consist of at least three persons. This Committee shall:

- (a) Develop and implement plans for retaining and increasing membership.

- (b) Plan and conduct a continuing program of membership promotion.

- (c) Keep accurate membership lists.

Section 7. The Committee on Nominations shall consist of five members, all of whom have been appointed by the Board of Directors.

The Committee on Nominations shall prepare a slate which shall include a consent form from the nominee to serve if elected. The Committee on Nominations shall solicit the membership, consider recommendations and shall, if possible, have two candidates for

each office to be filled. The Committee may suggest rules of procedure for the election and upon the direction of the president perform other appropriate duties.

Section 8. The Committee on Programs shall consist of at least three persons. The Committee shall:

(a) Develop plans for the general program meetings to be held throughout the year.

(b) Develop the focus and plans for the annual meeting.

Section 9. The Committee on Publicity and Public Relations shall consist of at least three persons. This Committee shall:

(a) Have charge of all news releases and publicity.

(b) Carry on a public relations program in relation to the purposes and objectives of this association.

(c) Assist in the dissemination of information about this association and its objectives to the membership.

(d) Be responsible for a newsletter to keep the membership informed of actions taken on behalf of our neighborhood.

#### ARTICLE XIV

##### Quorum

Section 1. Three officers, including the president or vice president, and twenty (20) members shall constitute a quorum for the transaction of business at any meeting of this association.

Section 2. A majority of the Board of Directors, including the president or vice president, shall constitute a quorum at any meeting of the Board of Directors.

Section 3. A majority of any standing or special committees shall constitute a quorum.

#### ARTICLE XV

The fiscal year of this association shall be November 1 - October 31.

#### ARTICLE XVI

##### Parliamentary Authority

The rules contained in Robert's "Rules of Order Newly Revised"



shall govern the meetings of this association in all cases where they are applicable and in which they are not inconsistent with these Bylaws.

#### ARTICLE XVII

##### Amendments

These Bylaws may be amended at any annual or regular meeting by a majority of the members present.

February 25, 1987

(Retyped: 04-30-24)

## **Amendments to Bylaws**

At the March 27, 2025 meeting of the Greater Deyerle Neighborhood Association, the following amendments to the bylaws were presented and approved:

1. Membership shall be a period of twelve consecutive months.  
[ARTICLE IV, Section 2.]
2. Dues for the GDNA shall be \$10.00 per household per year and \$25.00 for business establishments. [ARTICLE V]
3. The "communications officer" will replace the "corresponding secretary" as an officer of this association. [ARTICLE VI, Section 1.] The communications officer shall oversee the association's website, social media, and other electronic platforms in addition to performing the duties described in ARTICLE VII, Section 4.
4. Election of officers shall take place in the month of November. [ARTICLE VIII, Section 8.]
5. The Board of Directors shall consist of the president, vice president, secretary, communications officer, and treasurer.  
[ARTICLE XI, Section 1.]
6. The Board shall not incur any liability in excess of \$300.00 without the approval of the association. [ARTICLE XII, Section 2.]
7. A Board member shall not incur any liability in excess of \$75.00 between meetings. [ARTICLE XII, Section 3.]
8. The fiscal year of this association shall be January 1 - December 31. [ARTICLE XV]